Series I

n.d.
1. regulations for use of coins
2. regulations for use of coins

1923
17 I sale of collexim

1954
1 II

1955
n.d. exhibition of coins
24 III moved to bank
4 IV moved to bank

1956
21 X 1 Indian peace medal
21 III indian peace medal
14 X 1 indian peace medal

1963
7 II Spanish

# USE OF COINS AT EVERGREEN HOUSE

EVERGREEN RULES TO APPLY IN GENERAL:

1. VISITORS SIGN REGISTRATION BOOK
2. ONLY SUPERVISED USE OF MATERIAL
3. MATERIAL USED IS CHECKED BEFORE DEPARTURE OF USER.

PROPOSED ADDITIONAL RULES FOR USE OF COINS:

1. COINS TO BE KEPT IN SAFES IN VAULT AT ALL TIMES EXCEPT WHEN BEING WORKED ON BY SCHOLARS OR FOR AN OCCASIONAL DISPLAY WHEN THEY WILL BE IN LOCKED CASES.
   KEY TO VAULT WILL BE KEPT IN READING ROOM SAFE ACCESSIBLE TO FREEMAN AND BAER.

2. ONLY AUTHORIZED PERSONNEL (I.E. FREEMAN AND BAER) TO HAVE ACCESS TO VAULT.

3. COINS WILL BE MADE AVAILABLE TO QUALIFIED PERSONS BY APPOINTMENT THROUGH DR. FREEMAN.

4. SUCH REQUESTED MATERIAL WILL BE REMOVED FROM VAULT BY FREEMAN OR BAER AND WILL BE USED IN THE LIBRARY UNDER THEIR DIRECT SUPERVISION.

5. DR. FREEMAN MAY REMOVE COINS FROM VAULT FOR CATALOGING PURPOSES, EITHER IN AN OFFICE TO BE ESTABLISHED AT EVERGREEN HOUSE, OR IN HER OFFICE IN GILMAN HALL.
   WHENEVER COINS ARE REMOVED TO GILMAN HALL EITHER FOR CATALOGING OR CLASS USE, AN ITEMIZED LIST WILL BE LEFT AT EVERGREEN HOUSE.

USE OF COINS IN EVERGREEN HOUSE

Evergreen rules to apply in general:

1. Visitors sign registration book

2. Only supervised use of material

3. Material used is checked before departure of user.

4. No smoking in Library or Reading Room while consulting rare material.

Proposed additional rules for use of coins:

1. Coins to be kept in safes in locked vault at all times except when being worked on by scholars, or when on display in locked cases.

2. Only authorized personnel to have access to coins:

   a. Dr. Sarah E. Freeman, Curator of Fine Arts of the Johns Hopkins University, in charge of numismatics - access to vault and safes

   b. Elizabeth Baer, Curator of Evergreen House and Librarian of the John Work Garrett Library - access to vault and safes

   c. Ethel C. Blakeman, Business Manager of Evergreen House to have access to vault but not access to coin safes.

   Key to vault will be kept in Reading Room safe accessible to Freeman, Baer and Blakeman.

3. Coins will be made available to qualified persons by appointment through Dr. Freeman, or Miss Baer, if Dr. Freeman is not in the city or otherwise unavailable.

4. Such requested material will be removed from the vault by Freeman or Baer and will be used in the Library under their supervision.

5. Dr. Freeman may remove coins from vault for cataloging purposes, either in an office to be established at Evergreen House, or in her office in Gilman Hall.

   Whenever coins are removed to Gilman Hall either for cataloging or class use, an itemized receipt will be left at Evergreen House.

( . The June 19, 1944, meeting of the Executive Committee provided that access to the safe deposit boxes at the Safe Deposit and Trust Company and the collection of coins and medals and other articles therein received by the University in the will of the late John Work Garrett should be had on behalf of the University by any two of a specified list of officers of the University.

The March 2, 1953, meeting of the Executive Committee amended the June 19, 1944, action by adding the Provost, any Vice President, and the Comptroller to the list.

It was RESOLVED that the Plant Manager and Dr. Sarah E. Freeman as Curator of Fine Arts be added to the list, so that hereafter any two of the following officers may have access to the safe deposit boxes:

President of the Board of Trustees
Vice President of the Board of Trustees
President of the University
Treasurer
Secretary of the Board of Trustees
Assistant Treasurer and Business Manager
Provost
Any Vice President
Comptroller
Plant Manager
Dr. Sarah E. Freeman as Curator of Fine Arts

There was some discussion of the academic value of the coin collection in the University program and of its sale if adequate academic use is not made of it.

## EXHIBITION SCHEDULE 1955-1956

Exhibition open to public 2-5 p.m., Mondays-Fridays

| | |
|---|---|
| October 10-21, 1955 | Columbus & Disc. of America |
| January 16-31, 1956 | Benjamin Franklin |
| February 20-March 2 | Latin Week Commemoration |
| March 19-31, 1956 | Maryland Day |
| April 30 - May 11 | Flowers |
| June 11-22, 1956 | Independence Day, etc. |

## TRANSCRIPTION

### Interim Exhibition

September - England- Hist. & Lit.

December - Christmas

March 24, 1955

Memorandum to File

From: W. A. Taylor

Re: Garrett Coin Collection

Mr. Getschel of the Safe Deposit and Trust Company called on Wednesday, March 23rd, and asked if we had any objection to his moving the coins from the Safe Deposit to the Mercantile Trust Company at Calvert and Baltimore Streets, provided the coins were removed intact, i. e., without opening the boxes.

I mentioned to Mr. Getschel that Mr. Wade had called and asked us to supervise the moving of the coins but at that time the vault was not prepared to receive them. It is now my understanding that the Safe Deposit and Trust Company is taking the responsibility of moving these coins. I told him I had no objection since it is being done by professional movers and that the total collection is protected up to $1,000,000 under their bond.

Dr. Freeman and I will, however, go down to the Mercantile Trust Company the first of next week, be introduced to the new vault manager, locate the coins and satisfy ourselves that they have all been relocated. Mrs. Hoffmann will arrange the appointment.

WAT:ash

cc: Dr. Freeman ✓

WAT

THE JOHNS HOPKINS UNIVERSITY
BALTIMORE - 18
MARYLAND

April 4, 1955

OFFICE OF THE PLANT MANAGER

Memorandum to: Messrs. Carlyle Barton
Charles E. Garland
Lowell J. Reed
Henry S. Baker
William Patterson
F. Stewart Macaulay
J. Douglas Colman
John R. Williece
Miss Sarah E. Freeman

From: M. A. Taylor

Re: Garrett Coin Collection

This is to advise you that the University's coin collection was relocated from the South Street vault of the Mercantile-Safe Deposit and Trust Company to their vault at Calvert and Redwood Streets on March 23, 1955.

The entire collection was contained in safes Nos. 3549 and 3550. The safes were moved intact and reinstalled at the new location.

MAT:ash

# TONGUE, BROOKS & COMPANY

BENJAMIN S. TONGUE
RODNEY J. BROOKS JR
JOHN G. FRANZ
WILLIAM T. RUSSELL
WILLIAM P. BEATSON
RAPHAEL O. BROOKS
NORMAN T. NELSON

*Insurance*

VANDERVOORT RAND
JOHN H. BROOKS
THEODORE W. VON EIFF
FRANK C. BROOKS
F. RODGERS BROOKS
B. ORMON HOBBS
JOSEPH C. LANGHIRT

213 SAINT PAUL PLACE
BALTIMORE 2 MD.
SARATOGA 7-7172


November 21, 1956

Miss Sarah Elizabeth Freeman,
The Johns Hopkins University,
Department of Fine Arts,
Evergreen House,
4545 N. Charles Street,
Baltimore 10, Maryland.

Dear Miss Freeman:-

I wish to acknowledge and thank you for your letter of November 14th advising of the return of the silver Indian Peace Metal which was on exhibition at the Philadelphia Museum of Art.

Yours very truly,

B. Ormon Hobbs

~~Frank C. Brooks~~

FCB:RT

March 16, 1955

Office of the Plant Manager
Whitehead Hall
University

Dear Mr. Taylor:

This is to notify you that we are loaning one silver medal, an Indian Peace Medal of President Washington, 1795, engraved by Joseph Richardson, Philadelphia silversmith, to the Philadelphia Museum of Art, to be included in an exhibition of early Philadelphia silver work. The exhibition is from April 13 to the end of May.

Miss Beer is going to Philadelphia on April 5, and will take the medal with her and deliver it personally to Henry F. Gilhenny, the Curator of Decorative Arts, who is arranging the exhibition. I have asked that it be insured while at the show for $2,[illegible]. Our policy should, however, be effective while it is in transit.

Sincerely yours,

Karen Elizabeth Cromwell
(Curator of the Arts)

Copy: Mr. Hobbs

November 14, 1956

Mr. F. Orron Hobbs
Tongue, Brooks & Company
213 St. Paul Place
Baltimore 2, Maryland

Dear Mr. Hobbs:

In the rush of installing our most recent exhibition at Evergreen House, I neglected to inform you that the silver Indian Peace Medal from the Garrett Collection, which we loaned to the Philadelphia Museum of Art for their exhibition on Philadelphia Silversmiths, has been returned.

Their exhibition was extended through the summer, and did not close as they had expected in May, but rather the end of September.

I believe that I notified you of the loan about April 1.

Sincerely yours,

Sarah Elizabeth Freeman
(Curator of Fine Arts)

# THE WALTERS ART GALLERY

BALTIMORE 1, MARYLAND

February 7, 1963

Alexander & Alexander, Inc.
2225 North Charles Street
Baltimore 18, Maryland

Attention: Mr. Richard Gamber

Dear Mr. Gamber:

The John Work Garrett Library of The Johns Hopkins University is extending the loan of their gold coin of Peter I the Cruel, made originally to our International Style Exhibition, for an indefinite period.

We have agreed to insure the coin on the Walters Gallery's F.A. Policy for the duration of its stay at the Walters and in transit to the John Work Garrett Library at Evergreen House, 4545 North Charles Street when the loan is terminated at some future date.

The coin is valued at $8,000.00 (Eight thousand dollars). The coverage on our policy should be retroactive to February 4th. As this insurance is to our account the John Work Garrett Library should not receive a bill for the premium.

A description of the coin follows:

Coin of Peter I the Cruel, King of Aragon and Castille (1350-1369)
gold, diameter 2 9/16". Spanish, 1360
Loaned by John Work Garrett Library of The Johns Hopkins University, No. 5650. International Style Exhibition Catalogue No. 156

We should appreciate it if you would kindly attend to this matter for us.

Sincerely yours,

Winifred Kennedy
Registrar

WK:LW

With reference to the Receipt and Release signed March 16th, 1921 by Robert Garrett and John W. Garrett, regarding a part of the collection of coins to which they were joint heirs, this is to certify that Robert Garrett acknowledges the receipt of payment in full for his interest in all the remaining coins, medals, and numismatic books and catalogs, and John W. Garrett acknowledges the receipt of same, so that the entire coin and medal collection and books relating thereto that belonged to their father, T. Harrison Garrett, is now owned by John W. Garrett; Robert Garrett having been paid in full and having transferred to John W. Garrett all his right, title and interest thereto.

Baltimore, Md. January 17, 1923.

Robert Garrett

Witness:-

J. Irving Clark

L. A. Carter

## FOREIGN COINS.

| | |
|---|---|
| BYZANTINE | $ 82.00 |
| FRANCE | 424.00 |
| ENGLAND & COLONIES | 1,017.95 |
| SPAIN & PORTUGAL | 217.50 |
| POLAND & BOHEMIA | 145.75 |
| TRANSYLVANIA | 210.50 |
| HUNGARY | 43.50 |
| ABBASIDE, MOORS, ETC | 127.00 |
| TURKEY | 19.25 |
| JAPAN | 162.25 |
| CHINA, ETC. | 42.55 |
| INDIA, ETC. | 25.50 |
| LATIN AMERICA | 449.50 |
| LOW COUNTRIES | 189.60 |
| SCANDINAVIAN | 111.50 |
| SWITZERLAND | 253.10 |
| RUSSIA, BALKANS, ETC. | 787.60 |
| AUSTRIA | 185.70 |
| SALZBURG | 40.75 |
| GERMANY | 2,411.10 |
| ITALY | 629.95 |
| TOTAL | $7,576.55 |

## FOREIGN MEDALS.

| | |
|---|---|
| FRENCH | $ 99.25 |
| BRITISH WAR MEDALS | 70.50 |
| ENGLISH MEDALS | 93.75 |
| FOREIGN WAR MEDALS | 33.50 |
| AUSTRIA | 42.00 |
| SPAIN, ETC. | 13.25 |
| SWITZERLAND, ETC. | 8.25 |
| SWEDEN & DENMARK | 50.00 |
| HOLLAND | 24.50 |
| GERMANY | 46.50 |
| SOUTH AMERICA | 4.00 |
| BRONZE CASTS | 5.00 |
| TOTAL | $ 490.50 |

| | |
|---|---|
| COINS | $7,576.55 |
| MEDALS | 490.50 |
| NUMISMATIC BOOKS & CATALOGS | 32.95 |
| | $8,100.00 |
| One-half | 4,050.00 |
| Less 1/2 appraisment ($100.) paid by JWG | 50.00 |
| | $4,000.00 |

VALUATION OF T. HARRISON GARRETT

COIN COLLECTION.

--- : ---

| | Gross | Deduct J.W.G. Purchases | Net |
|---|---|---|---|
| MINT | 34,404.05 | 1,668.67 | 32,735.38 |
| PATTERNS | 8,421. | 0. | 8,421. |
| PRIVATE | 7,367. | 1,903.50 | 5,463.50 |
| TOKENS | 437.65 | 3. | 434.65 |
| MEDALS | 2,649.85 | 0. | 2,649.85 |
| COLONIALS | 11,833.75 | 743.30 | 11,090.45 |
| | $65,113.30 | $4,318.47 | $60,794.83 |
| NOT ESTIMATED (Pl.Hl.Alas.Hud. No.Pr.& Misc.Med.) | 150.00 | 10.00 | 140.00 |
| GREEK | 515. | | |
| ROMAN AUREII | 1,220. | | |
| " OTHER | 152.05 | | |
| | 1,887.05 | 0. | 1,887.05 |
| CHAPMAN CATALOGUE | 2,500. | 0. | 2,500. |
| RAYMOND APPRAISEMENT | 500. | 500. | 0. |
| | 70,150.35 | 4,828.47 | 65,321.88 |
| | | | 1/2 = 32,660.94 |

[illegible]

JWG

ABOVE INCLUDES ENTIRE T. H. G. COLLECTION EXCEPT:

EUROPEAN AV (404 pieces)

" AR ( " )

" Æ ( " )

"JUNK" Æ ( " )

FOREIGN COINS.

| | |
|---|---|
| Byzantine. | [illegible] |
| France. | 424.[illegible] |
| England & Colonies. | 1047.[illegible] |
| Spain & Portugal. | 217.[illegible] |
| Poland & Bohemia. | 145.[illegible] |
| Transylvania. | 210.[illegible] |
| Hungary. | 15.[illegible] |
| Ashaside, Moors, etc. | 1[illegible]7.[illegible] |
| Turkey. | 19.[illegible] |
| Japan. | 162.[illegible] |
| China, etc. | 45.[illegible] |
| India, etc. | [illegible].[illegible] |
| Latin America. | 449.[illegible] |
| Low Countries. | 159.[illegible] |
| Scandinavian. | 111.[illegible] |
| Switzerland. | 465.[illegible] |
| Russia, Balkans, etc. | 757.[illegible] |
| Austria. | 155.[illegible] |
| Salzburg. | 40.[illegible] |
| Germany. | 2411.[illegible] |
| Italy. | [illegible] |
| | $[illegible] |

FOREIGN MEDALS.

| | |
|---|---|
| French. | $39.[illegible] |
| British War Medals. | 7[illegible].[illegible] |
| English Medals. | 3[illegible].7[illegible] |
| Foreign War Medals. | [illegible] |
| Austria. | 4[illegible].[illegible] |
| Spain, etc. | 1[illegible].[illegible] |
| Switzerland, etc. | [illegible].[illegible] |
| Sweden & Denmark. | [illegible].[illegible] |
| Holland. | 2[illegible].[illegible] |
| Germany. | 4[illegible].[illegible] |
| South America. | 4.[illegible] |
| Bronze casts. | 5.[illegible] |
| | $430.[illegible] |

WAYTE RAYMOND
489 PARK AVENUE
NEW YORK

RARE COINS AND MEDALS

NUMISMATIC BOOKS

RECEIPT AND RELEASE.

KNOW ALL MEN BY THESE PRESENTS : That I, Robert Garrett, have received from John W. Garrett, the sum of Thirty-two thousand six hundred and sixty dollars and ninety-four cents, ($32,660.94) representing the appraised value of my one-half undivided interest in that part of the collection of Coins comprising all the American, Colonial, Continental, Mint, Mint Pattern, Territorial, Hard Times Tokens and other American coins, Medals, Tokens etc., as well as the Ancient Coins : Greek, Roman and Byzantine, and excluding the European Coins which have not yet been appraised, inherited by my brother John W. Garrett and myself, as tenants in common from our father T. Harrison Garrett; said Thirty-two thousand six hundred sixty dollars and ninety-four cents ($32,660.94) being received by me in full payment for all of my right, title and interest in and to that part of said collection of Coins, above described, which I have this day delivered to the said John W. Garrett.

A N D in consideration thereof I do hereby release, acquit, exonerate and discharge the said John W. Garrett, his heirs, executors and administrators of and from all and every action, suit, claim or demand, which could or might possibly be brought, exhibited or prosecuted against him, them, or any of them, for, or on account of, my interest, or the interest of anyone claiming by, through, or under me, in and to that part of said collection of Coins above described, or the payment therefor,

hereby declaring myself fully satisfied, contented and paid as above specified.

AS WITNESS my hand and seal on this 16th day of March 1921.

Robert Garrett (SEAL)

STATE OF MARYLAND, :
To wit :
CITY OF BALTIMORE, :

I HEREBY CERTIFY that on this 16th day of March, 1921, before me the subscriber, a Notary Public of the State of Maryland, in and for Baltimore City, personally appeared Robert Garrett, and acknowledged the foregoing Receipt and Release to be his act and deed.

WITNESS my hand and Notarial Seal on the day and year aforesaid.

Notary Public.

Baltimore, Md., March 1921.

RECEIVED of Robert Garrett all of his right, title, and interest in and to that part of the collection of Coins comprising all the American, Colonial, Contenental, Mint, Mint Pattern, Territorial, Hard Times Tokens and other American coins, Medals, Tokens etc., as well as the Ancient Coins : Greek, Roman and Byzantine, excluding, however, the European Coins which have not yet been appraised, a part of the collection of Coins formerly belonging to T. Harrison Garrett.

Box III folder 8 GARRETT COLLECTION, REGULATIONS (JWG)